**INVOICE**

|  |  |  |
| --- | --- | --- |
| **Company Info** | **Purchase To** | **Bill To** |
| Street Address City, State ZIP Code Bill To: Address:  | P: Phone Number F: Fax Number Phone:  Email:  | Email Website Invoice #: Invoice Date:  |

Invoice for: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |
| --- | --- | --- | --- |
| **Item #** | **Description** | **Qty** | **Unit Price** |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |
|  | **Invoice Subtotal** |  |
| **Tax Rate** |  |
| **Sales Tax** |  |
| **Other** |  |
| **Deposit Received** |  |
| **TOTAL**  |  |

Make all checks payable to Company Name.

Total due in <#> days. Overdue accounts subject to a service charge of <#>% per month.